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APPLICATION FOR APPEAL OF ASSESSMENT RESULTS

Please refer to the IBAT College Dublin policy on Assessment Appeals Procedures in your Learner Handbook and in the current Quality Assurance Handbook.

Appeals can only be made against results issued from an Examination Boards. Learners are encouraged to view their examination scripts before making an appeal.

This form should be submitted within a period of seven working days after the official release of the examination results. A reason for the appeal must be supplied. There is an administration fee of €50 for each appeal, to be reimbursed if the appeal is successful.

PLEASE COMPLETE ALL SECTIONS USING BLOCK LETTERS:

NAME: _____ **STUDENT NUMBER:** _____

COURSE: _____ **LEVEL:** _____

RESULT BEING APPEALED:

Module Code	Module Title	Exam/Assignment?	Date of Completion

Explain the reason for appealing results:

STUDENT SIGNATURE: _____ **DATE:** _____

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Form received on time

Verification approved

DETAILS OF DECISION/COMMENTS AND ACTIONS TO BE TAKEN:

Signed: _____ **Date:** _____